

Schedule 1 contains general rules that apply to all businesses, organizations, individuals, etc. (subject to provisions in O.Reg.263/20)

Schedule 2 contains the more specific rules that apply to **some** businesses and organizations.

Please note: this is meant to be a summary. Please see O.Reg.263/20 if there is any confusion, or reach out to Peterborough Public Health with questions.

Links:

- **PPH** workplace information (includes signage):
<https://www.peterboroughpublichealth.ca/novel-coronavirus-covid-19-workplaces/>
- [COVID-19 worker and employee screening](#) - Ontario
- [COVID-19 \(coronavirus\) and workplace health and safety](#) – Ontario
- **Please see attachment** for overview re: [Workplace Letter of Instruction](#)

Schedule 1, General Rules (Retail)

All stores and businesses must (subject to any other provisions that apply to a specific business as outlined in O.Reg.263/20):

- post a sign in a conspicuous location visible to the public that states the **maximum capacity** they are permitted to operate under.
- actively screen every person who works at the business or organization before they enter the premises of the business or organization (along with record keeping for at least 30 days)
- post **passive screening** signage at all entrances*
 - *for the following businesses, **active screening** is required for patrons:
 - *meeting/event spaces,*
 - *personal care services,*
 - *personal physical fitness or sports training,*
 - *driving instruction,*
 - *facilities for indoor or outdoor sports and recreational fitness activities,*
 - *photography studios and services,*
 - *tour and guide services, boat tours,*
 - *businesses that provide teaching and instruction*
 - *and dine-in patrons at restaurants, bars, etc.*
- for all workers required to be within 2m/6ft of another colleague or a member of the public, personal protective equipment (PPE) is required (unless there is an impermeable barrier present between the worker and the other person). A cloth mask alone is not enough. **This applies both indoors and outdoors. (See attached – applies to all workplaces.)**
- ensure the public is wearing masks in any indoor areas (with exceptions, as before)
- arrange the workplace to facilitate physical distancing or install impermeable barriers where distancing is not possible
- follow proper cleaning/disinfecting requirements (not changed)
- have a written safety plan available onsite and posted in a conspicuous place for staff *and* customers to see

Capacity limits for businesses or facilities open to the public:

- **3.** (1) Subject to any other provisions set out in this Order, the person responsible for a place of business or facility that is open to the public shall limit the number of members of the public in the place of business or facility so that,

- (a) the members of the public are able to maintain a physical distance of **at least two metres from every other person** in the business or facility; and
- (b) the total number of **members of the public** in the business or facility at any one time **does not exceed 50 per cent capacity**, as determined in accordance with subsection (2).

Capacity limit calculations:

- (2) For the purposes of this Order, the maximum number of members of the public permitted in a business or facility that is operating at **50 per cent capacity** is determined by taking the total square metres of floor area accessible to the public in the business or facility, not including shelving and store fixtures, **dividing that number by 8** and rounding the result down to the nearest whole number.
- (3) For the purposes of this Order, the maximum number of members of the public permitted in a business or facility that is operating at **25 per cent capacity** is determined by taking the total square metres of floor area accessible to the public in the business or facility, not including shelving and store fixtures, **dividing that number by 16** and rounding the result down to the nearest whole number.

Please note: the 50% capacity doesn't apply to outdoor dining since physical distancing isn't required at tables. Please see separate email for food premises (coming later today or tomorrow).

Schedule 2, Specific Rules (*Retail*)

Retailers (up to 50% capacity where physical distancing can be maintained)

11. (1) The following businesses that engage in retail sales to the public may open if they comply with the condition set out in subsection (2):

1. *Supermarkets, grocery stores, convenience stores, indoor farmers' markets and other stores that primarily sell food, other than establishments described in section 1.*
2. *Pharmacies.*
3. *Discount and big box retailers that sell groceries to the public.*
4. *Safety supply stores.*
5. *Businesses that primarily sell, rent or repair assistive devices, aids or supplies, mobility devices, aids or supplies or medical devices, aids or supplies.*
6. *Optical stores that sell prescription eyewear to the public.*
7. *Retail stores operated by telecommunications providers.*
8. *Stores, other than establishments described in section 1, that sell liquor, including beer, wine and spirits.*
9. *Outdoor garden centres and plant nurseries.*
10. *Indoor greenhouses.*

(2) The business must comply with the following condition:

1. They must ensure that any music played at the place of business is not at a decibel level that exceeds the level at which normal conversation is possible.

Motor vehicles, etc. (up to 50% capacity where physical distancing can be maintained)

12. (1) Businesses that sell the following may open if they comply with the conditions set out in subsection (2):

1. *Motor vehicles, including cars, trucks and motorcycles.*
2. *Recreational vehicles, including motor homes.*
3. *Trailers and travel trailers.*
4. *Boats and other watercraft.*

5. *Other motorized vehicles, including power-assisted bicycles, golf carts, scooters, snowmobiles and all-terrain vehicles.*

(2) The business must comply with the following conditions:

1. If members of the public are permitted to test drive any of the vehicles, boats or watercraft,
 - i. the test drive must be limited to no more than 10 minutes,
 - ii. a maximum of two people, including up to one sales representative, may be present in the vehicle, boat or watercraft during the test drive, and
 - iii. if two people who are not members of the same household are present in the vehicle during the test drive, any windows in the vehicle, boat or watercraft must be opened at all times.

Other retail (up to 25% capacity where physical distancing can be maintained)

13. (1) All businesses, other than those described in sections 1 (*restaurants, bars, etc.*), 11 and 12, that engage in the retail sale, or rental, of items to the public may open if they comply with the following conditions:

1. They must limit the total number of members of the public in the place of business so that the total number of members of the public in the place of business at any one time does not exceed **25 per cent capacity**, as determined in accordance with subsection 3 (3) of Schedule 1.
2. They must ensure that any music played at the place of business is not at a decibel level that exceeds the level at which normal conversation is possible.

Shopping malls (25% or 50% capacity where physical distancing can be maintained **within each business – see limits above. The shopping mall’s total permitted capacity will be the sum of the specific capacity limits for each individual business. Each business within the mall must post their own capacity limit for all to see.)**

14. (1) Shopping malls may open if they ensure that any interior dining spaces inside the shopping mall, including any tables and seating in food courts, are closed.

(2) For greater certainty, subsection (1) does not prevent a restaurant, bar or other food or drink establishment within a shopping mall from opening and operating in compliance with section 1.

(3) The person responsible for a shopping mall shall ensure that the following conditions are complied with:

1. Members of the public who enter the shopping mall must not be permitted to loiter in any area of the shopping mall.
2. The person must ensure that music is not played at the shopping mall at a decibel level that exceeds the level at which normal conversation is possible.
3. The number of members of the public in the shopping mall at any one time must not exceed the total capacity determined by taking the sum of the capacities of every business in the mall.
4. No member of the public may be permitted to line up or congregate outside of the mall unless they are maintaining a physical distance of at least two metres from other groups of persons inside or outside the mall.
5. No member of the public may be permitted to line up or congregate inside the mall unless they are,
 - i. maintaining a physical distance of at least two metres from other groups of persons inside or outside the mall, and
 - ii. wearing a mask or face covering in a manner that covers their mouth, nose and chin, unless they are entitled to any of the exceptions set out in subsection 2 (4) of Schedule 1.

Environmental Health Team,

Peterborough Public Health

185 King Street

Peterborough, ON K9J 2R8

Phone: (705) 743-1000

Fax: (705) 743-1203 E-mail: environmentalhealth@peterboroughpublichealth.ca